



# Neonatal Nurses College Aotearoa (NNCA) Family & Infant Neurodevelopmental Education (FINE) Training Application Form

NNCA has 25 funded spaces available for FINE 1 training in 2025 – course date is 12<sup>th</sup> December 2025. Applications are invited from NICU and SCBU nurses, supported by their CNM/Unit Manager and/or Educator.

## Purpose of the Funding

To support the use of FINE principles within New Zealand NICUs and SCBUs for the benefit of neonates and their families.

## Criteria for Grant application

- The applicant must currently be a full financial member of NZNO, and a member of NNCA [join NNCA here [Join us - NNCA \(nzno.org.nz\)](https://www.nzno.org.nz)]
- Applications must be made on the official application form
- Funding will cover the registration cost for FINE 1 training as arranged by NNCA. Release time for attendance of the training, and any pre-course preparation is the responsibility of the applicant's workplace.
- Priority is given to NICUs/SCBUs with few or no current staff who have completed FINE 1
- Five (5) spaces are ring-fenced for rural/remote units and/or units supporting Māori communities
- It is intended that at least 2 staff from a unit are supported to complete FINE 1 in order to develop a base for ongoing support and sharing of FINE principles
- Successful applicants will be notified in writing by the NNCA Executive Committee

## Nomination Process

A nurse may apply themselves with written endorsement from their Unit Manager or Nurse Educator, or be nominated by the Unit Manager or Nurse Educator

- All sections of the form should be completed electronically, and include:
  - An overview of your unit including:
    - A summary of your unit's professional development plan, and how the unit will support ongoing implementation of FINE principles
    - A summary of the current uptake of FINE 1 training in your unit
    - The demographic of the community your unit serves
  - A commitment from the unit Manager to support release time for attendance at FINE 1

All application forms are to be submitted by email attachment to the NNCA College.

## Selection process

The Selection Panel consists of the NNCA Executive Committee, and all applications will be considered.

Timeline:

Closing date for Nominations: 20<sup>th</sup> October 2025

Nominees and Managers notified of outcome: 31st October 2025

Confirm Registrations with FINE provider: 7<sup>th</sup> November 2025 (course information and pre-reading sent to attendees)

Course date: 12<sup>th</sup> December 2025

Please send completed application forms to:

NNCA Committee

Subject Line: FINE training

[neonatalcollege@nzno.org.nz](mailto:neonatalcollege@nzno.org.nz)



## Neonatal Nurses College Aotearoa (NNCA) FINE Training Application Form

Nomination forms must be submitted to NNCA

e-mail: [neonatalcollege@nzno.org.nz](mailto:neonatalcollege@nzno.org.nz)

Subject Line: FINE training



<b>Name of Nominee / Applicant</b>	
<b>Email address</b>	
<b>Contact phone number</b>	
<b>Workplace</b>	
<b>Job Title</b>	
<b>NZNO number</b>	
<b>Summary of the unit's professional development plan, and how the unit will support ongoing implementation of FINE principles</b>	
<p><b>An overview of your unit including:</b></p> <ul style="list-style-type: none"> <li>• A summary of the current uptake of FINE 1 training in your unit</li> <li>• The demographic of the community your unit serves</li> </ul>	
<b>Release time will be supported to complete the FINE program</b>	
Yes / No	
<b>Summary of how the unit will support ongoing implementation of FINE 1 principles</b>	
<b>Nominated by / Endorsed by Manager/ Nurse Educator (circle)</b>	
<b>Name &amp; Designation</b>	
<b>Email address</b>	
<b>Signed</b>	
<b>Date</b>	

**NZNO use only**

<b>Date received by NNCA</b>	
<b>Outcome / approval by Selection Panel</b>	
<b>Date</b>	
<b>Nominee notification date</b>	
<b>FINE program provider notified of participant details</b>	